

**OUTLINE GUIDES
FOR
INTRODUCTION AND CONCLUSION
PARAGRAPHS**

INTRODUCTION
5 – 7 sentences

Begin with a **GRABBER** that gets the attention of your readers.

Work **GRADUALLY** toward a more specific statement of your topic.

Finish with your **THESIS**.

CONCLUSION
5 – 7 sentences

Work from the **SPECIFIC** to the **GENERAL**.

Don't say the **SAME OLD THING**. No clichés.

Don't introduce new ideas, but leave your readers with a **NEW UNDERSTANDING**.
